



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
- State employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
- Interested individuals who meet the stated requirements

Issue Date: April 13, 2018

Posting No.: 129-18

TITLE: Instructional Technician Secured Facilities **SALARY:** \$39,457.23 - \$55,413.51

LOCATION: Southern State Correctional Facility, Education Department – Delmont NJ; and
Bayside State Prison, Education Department – Leesburg NJ

JOB DESCRIPTION: Under close supervision of a professional-level instructor, teacher, or counselor within the Department of Corrections or Juvenile Justice Commission, assists in a variety of remedial/instructional support services during formal and informal classes, discussions, lessons, and educational experiences of assigned inmates, youth groups and/or individuals within a secured facility, residential community home or day program for juveniles. Applies a guided process of assigned paraprofessional level work, discipline, and directed study; does other related work as required

REQUIREMENTS:

EDUCATION: Sixty (60) semester hour credits from an accredited college or university, including or supplemented by eighteen (18) semester hour credits in a combination of any of the following areas: education, social work, criminal justice/law and justice, psychology, sociology, philosophy, anthropology, political science, urban studies, history, geography, communication, math, physical or natural science, English or other related field.

PLEASE INCLUDE RESUME AND COPY OF TRANSCRIPTS (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN APRIL 27, 2018.

Forward Response To: William Saraceni, Manager, Human Resources
Regional Personnel Services, Region 3
Southern State Correctional Facility
4295 Route 47
Delmont, NJ 08314

Emailed resumes are to be sent only to: William.Saraceni@doc.nj.gov