



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



**CANDIDATES WHO PREVIOUSLY RESPONDED TO POSTING #326-18
WILL BE CONSIDERED AND DO NOT NEED TO RE-APPLY.**

THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- | | | |
|--|---------------------|------------------|
| <input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions | Issue Date: | November 2, 2018 |
| <input type="checkbox"/> State employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions | Posting No.: | 371-18 |
| <input checked="" type="checkbox"/> Interested individuals who meet the stated requirements | | |

TITLE: Supervisor of Educational Programs 1 **SALARY:** \$77,251.57 - \$110,169.34

LOCATIONS: **Northern Region** – Adult Diagnostic Treatment Center (ADTC); East Jersey State Prison (EJSP); Edna Mahan Correctional Facility for Women (EMCFW); Mountainview Youth Correctional Facility (MYCF); Northern State Prison (NSP)
Central Region – Albert C. Wagner Youth Correctional Facility (WYCF); Central Reception Assignment Facility (CRAF); Garden State Youth Correctional Facility (GYCF); Mid-State Correctional Facility (MSCF); New Jersey State Prison (NJSP)
Southern Region – Bayside State Prison (BSP); South Woods State Prison (SWSP); Southern State Correctional Facility (SSCF)

JOB DESCRIPTION: Under direction of a supervisory official in a state department, institution or agency, organizes, administers, and supervises the total educational program in institutions or agencies where the staff numbers ten (10) or more educational personnel. Supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff; does related work as required.

REQUIREMENTS

CERTIFICATE: Applicants must possess a valid standard New Jersey Principals Certificate or Supervisor Certificate issued by the New Jersey Department of Education.

PLEASE INCLUDE PREFERRED REGION(S), RESUME AND COPY OF CERTIFICATES (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN NOVEMBER 20, 2018.

Forward Response To: Civilian Recruitment – Office of Human Resources
 Central Office Regional Personnel Services, Region 6
 P.O. Box 863
 Trenton, NJ 08625-0863

Emailed resumes are to be sent only to: Civilian.Recruitment@doc.nj.gov