



**JOB OPPORTUNITY  
DEPARTMENT OF CORRECTIONS  
WHITTLESEY ROAD  
P.O. BOX 863  
TRENTON, NJ 08625**



**THIS POSTING IS ONLY OPEN TO THE FOLLOWING:**

- Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
- State employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
- Interested individuals who meet the stated requirements

**Issue Date:** December 29, 2017

**Posting No.:** 394-17-17

**TITLE:** Housekeeping Supervisor 2 **SALARY:** \$47,107.07 - \$66,514.31

**LOCATION:** Albert C. Wagner Youth Correctional Facility - Bordentown NJ

**JOB DESCRIPTION:** Under direction, in a medium size building complex in a state or local government department, agency, or college, organizes and supervises a complete housekeeping program; assigns personnel; recommends procedures and methods for all housekeeping areas; does other related duties as required.

**REQUIREMENTS**

**EXPERIENCE:** Three (3) years of general housekeeping experience, two (2) years of which shall have included varied supervisory experience in work connected with housekeeping, sanitation, and maintenance services.

**PLEASE INCLUDE RESUME IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN JANUARY 17, 2018.**

Forward Response To: Donna Eberle, Manager, Human Resources  
Regional Personnel Services, Region 1  
Garden State Youth Correctional Facility  
PO Box 11401  
Yardville, NJ 08620

**Emailed resumes are to be sent only to:**

**Donna.Eberle@doc.nj.gov**