

# Video Visitation

## WHAT IS VIDEO VISITATION?

- Video visitation is a telephone call with two-way live pictures on a television screen. You will be seen and heard live and be able to speak directly and see a live video picture of your family member(s).

## WHO IS ELIGIBLE?

- Inmates at Edna Mahan Correctional Facility for Women, Garden State Youth Correctional Facility, Northern State Prison and Southwoods State Prison.
- Inmates eligible for visits.
- All visitors must be pre-approved on inmate's Visit List.
- **A maximum of four (4) family members/relatives per visit.** Children under 18 must be accompanied by an immediate family member or legal guardian.
- The same rules and regulations for video visits will be in effect as in prison visits.

## WHERE WILL YOU GO FOR VIDEO VISITATIONS?

- Family members will need to go to Parole Offices in Newark or Trenton.
- Inmates will go to Video Visit areas at their institution.

## VIDEO VISITATION SCHEDULE.

- Efforts will be made to fit your family's schedule.

## HOW MUCH DOES IT COST?

- No charge to family members or inmates.

## HOW DO YOU SIGN UP FOR VIDEO VISITATIONS?

- Your family member(s) must request the visit by contacting the following at least (seven) 7 days prior to the visit:

### Newark Parole Office

**District Office #9  
124 Halsey Street  
Fourth Floor  
P.O. Box 185  
Newark, NJ, 07102  
Lt. Miguel Pardo  
973-648-2168**

### Trenton Parole Office

**District Office #6  
210 South Broad Street  
Fourth Floor  
P.O. Box 865  
Trenton, NJ, 08625  
Lt. James Dickinson  
609-292-4383**

**YOU WILL BE NOTIFIED IF APPROVED, AND YOUR NAME WILL BE ON THE DAILY APPOINTMENT SHEET FOR THE APPROVED DATE AND TIME.**

## **NJ State Parole Board Video Visitation Rules**

- 1) All visitors are to arrive on time for their scheduled Video Visits.
- 2) All Video Visits shall have the maximum duration of thirty (30) minutes and shall end on time. Visitors will be advised when five minutes remain in their visits.
- 3) All visitors shall wear appropriate attire. Any attire or grooming which is determined by the Parole Officer(s)/Supervisor(s) supervising the Video Visits to be unreasonable or immodest or likely to create a distraction shall be considered unacceptable.
- 4) Visitors shall not be under the influence of alcohol or drugs prior to or during the video visits.
- 5) Visitors shall not bring any food, gum or beverages into the District Parole Office.
- 6) Visitors shall not bring any weapons or contraband into the District Parole Office.
- 7) Adult visitors shall properly supervise all visiting minors.
- 8) No more than two (2) minors shall be permitted to attend any single video visit.
- 9) All visitors shall refrain from the use of profane or disrespectful language.
- 10) All visitors shall refrain from any behavior that is disruptive to the efficient operation of the District Parole Office.
- 11) All visitors shall refrain from loitering in the waiting area of the District Parole Office before or after any Video Visit.
- 12) The District Parole Supervisor or his/her designee may terminate any video visit for failure to abide by the foregoing NJSPB Video Visitation Rules.
- 13) Visitors who fail to comply with the NJSPB Visitation Rules may be placed on the District Parole Office Exclusion List for Video Visits.
- 14) The decision of the District Parole Supervisor to place a visitor on the District Parole Office Exclusion list shall be final.
- 15) Video Visitation is a privilege and not a right granted by the New Jersey State Parole Board and the New Jersey Department of Corrections with all rights of permission or exclusion retained by the agencies. Video Visitation shall not be arbitrarily or unreasonably denied.

**ANY FAILURE TO COMPLY WITH THESE RULES BY ANY MEMBER OF A VISITING PARTY MAY RESULT IN THE TERMINATION OF THE VIDEO VISIT AND MAY ALSO EXCLUDE YOU FROM ANY FUTURE VIDEO VISITS.**