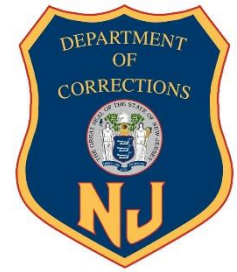




**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- Interested individuals who meet the stated requirements

Issue Date: June 14, 2022

Posting No.: SID 08-22

TITLE: Investigator, Secured Facilities (Senior Correctional Police Officer)	SALARY: \$61,935.28 – \$91,495.57
Senior Investigator, Parole and Secured Facilities (Sergeant and Above)	SALARY: \$75,946.32 - \$113,154.32

LOCATION: **Northern Region** – Adult Diagnostic Treatment Center (ADTC); East Jersey State Prison (EJSP); Edna Mahan Correctional Facility for Women (EMCFW); Northern State Prison (NSP)
Central Region – Garden State Youth Correctional Facility (GYCF); Mid-State Correctional Facility (MSCF); New Jersey State Prison (NJSP)
Southern Region – Bayside State Prison (BSP); South Woods State Prison (SWSP)

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor’s Degree.

EXPERIENCE:

Investigator – One (1) year of experience in the custodial field which shall have included investigations of violations of rules, regulations, standards, and laws by adult inmates, juveniles, and/or employees working within a secured facility

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated on a year for year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

Senior Investigator – Two (2) years of experience in either:

- (A) The custodial field which shall have included investigations of violations of rules, regulations, standards and laws by adult inmates, juveniles and/or employees working within a secured facility, or
- (B) In parole casework.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis.

NOTE: All applicants must successfully pass a Physical Training Assessment which will be held as the final phase of the hiring process. Candidates who do not pass this assessment will not advance any further in the process. Applicants will have to sign a PT Waiver before the assessment.

NOTE: Applicants must possess both on and off duty firearm privileges.

SPECIAL REQUIREMENTS: Appointees will be required to satisfactorily complete the Basic Course for Investigators at the Division of Criminal Justice Academy, within one year of provisional appointment.

NOTE: All applicants will be subject to a full Background Check. Final applicants will be selected based upon a review of resumes, background checks, interviews, and Departmental Recommendations.

LICENSE: Appointees must possess a valid State issued driver's license.

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A COMPLETED S.I.D. APPLICATION INCLUDES:

1. Resume
2. College Transcripts (unofficial copies will be accepted)
3. Completed Physician's Letter and Certification (scanned copy will be accepted) –
obtained from Institutional S.I.D. Unit

INCOMPLETE APPLICATION PACKAGES WILL NOT BE CONSIDERED. APPLICATION PACKAGES SUBMITTED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED.

PLEASE INCLUDE RESUME, COPY OF TRANSCRIPTS, AND COMPLETED PHYSICIAN'S LETTER AND CERTIFICATION IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN July 6, 2022.

Forward Completed Application Package To: Custody Recruitment Unit – Office of Human Resources
Central Office Regional Personnel Services
P.O. Box 863
Trenton, NJ 08625-0863

Emailed packages are to be sent only to:

Nichole.L.Crews@doc.nj.gov