



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- Interested individuals who meet the stated requirements

Issue Date: September 24, 2021

Posting No.: 352-21

TITLE: Identification Officer **SALARY:** \$40,881.03 - \$57,339.78

LOCATION: Edna Mahan Correctional Facility for Women, Identification Office – Clinton, NJ

JOB DESCRIPTION: Under direction of a supervisory officer, performs work involved in the identification of persons through the use of fingerprints, photography and DNA sample collection; serves as a member of the institutional Pre-Release Committee; does related work as required.

REQUIREMENTS

EXPERIENCE: One (1) year of experience in the taking, filing, and searching of fingerprints in an organization using a standard alphanumeric system.

PLEASE INCLUDE RESUME IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN OCTOBER 08, 2021.

Forward Response To: Veronica Tingle, Manager, Human Resources
Regional Personnel Services, Region 4
William H. Fauver Youth Correctional Facility
31 Petticoat Lane
Annandale, NJ 08801

Emailed resumes are to be sent only to: DOC_OHR-Region4@doc.nj.gov