



**JOB OPPORTUNITY  
DEPARTMENT OF CORRECTIONS  
WHITTLESEY ROAD  
P.O. BOX 863  
TRENTON, NJ 08625**



**THIS POSTING IS ONLY OPEN TO THE FOLLOWING:**

- Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- Interested individuals who meet the stated requirements

**Issue Date:** November 12, 2021

**Posting No.:** 397-21

**TITLE:** Instructional Technician Secured Facilities **SALARY:** \$42,709.78 - \$59,981.41

**LOCATION:** South Woods State Prison, Educational Services - Bridgeton NJ

**JOB DESCRIPTION:** Under close supervision of a professional-level instructor, teacher, or counselor within the Department of Corrections or Juvenile Justice Commission, assists in a variety of remedial/instructional support services during formal and informal classes, discussions, lessons, and educational experiences of assigned inmates, youth groups and/or individuals within a secured facility, residential community home or day program for juveniles. Applies a guided process of assigned paraprofessional level work, discipline, and directed study; does other related work as required

**REQUIREMENTS:**

**EDUCATION:** Sixty (60) semester hour credits from an accredited college or university, including or supplemented by eighteen (18) semester hour credits in a combination of any of the following areas: education, social work, criminal justice/law and justice, psychology, sociology, philosophy, anthropology, political science, urban studies, history, geography, communication, math, physical or natural science, English or other related field.

**RESIDENCY REQUIREMENT:** **Bridgeton City residents receive first hiring preference, followed by Cumberland County, Salem County, and Cape May County.**

**PLEASE INCLUDE RESUME AND COPY OF TRANSCRIPTS (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN NOVEMBER 29, 2021.**

Forward Response To: Jennifer Caignon, Manager, Human Resources  
Regional Personnel Services, Region 9  
South Woods State Prison  
215 Burlington Road South  
Bridgeton, NJ 08302

**Emailed resumes are to be sent only to: [DOC\\_OHR-Region9@doc.nj.gov](mailto:DOC_OHR-Region9@doc.nj.gov)**