



**STATE OF NEW JERSEY  
DEPARTMENT OF CORRECTIONS**

**Medication Assisted Treatment  
For Substance Use Disorder  
In the New Jersey County Jails**

**NOTICE OF GRANT OPPORTUNITY (Updated)**

**Announcement Date: September 18, 2017**

**Application Due Date: October 17, 2017**

**Gary M. Lanigan  
Commissioner**

**Medication Assisted Treatment For Substance Use Disorder  
In the New Jersey County Jails**

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## **Medication Assisted Treatment For Substance Use Disorder In the New Jersey County Jails**

Take Notice that in compliance with N.J.S.A. 52:14-34.4 et seq. (P.L. 1987, c.7), the Department of Corrections hereby publishes a notice of the availability of the following grant:

### **Medication Assisted Treatment For Substance Use Disorder In the New Jersey County Jails**

#### **A. Information for Bidders (Background)**

Opioid-related deaths have now been declared a National Emergency. A key recommendation of the President's *Commission on Combating Drug Addiction and the Opioid Crisis* is to more aggressively employ FDA-approved medications in the treatment of opiate addiction. Multiple scientific and medical consensus groups, including the National Institute of Mental Health, have determined that in the absence of *Medication Assisted Treatment* (MAT) successful, long-term treatment is unlikely. Currently approved medications for the treatment of opiate addiction are: buprenorphine (Suboxone<sup>tm</sup>, **ZUBSOLV®**), implantable buprenorphine (Probuphine<sup>tm</sup>), extended-release naltrexone (Vivitrol<sup>tm</sup>), and oral naltrexone.

Approximately one-third of opioid users are funneled through correctional facilities each year. Inmates may be able to practice abstinence while incarcerated, but they are rarely able to sustain abstinence upon release. Nationally, few inmates receive MAT and incur high rates of relapse which can often lead to overdose or even death while in the community (Fox et al., 2015, p.2). Seventy-five percent (75%) of inmates with opioid-use disorder relapse within three months of release and if only referred to MAT treatment upon release, eight percent (8%) actually enter treatment after incarceration. MAT being introduced pre-release has been shown to improve the likelihood of recovery sustainability post-release (p.2).

The New Jersey Department of Corrections has received State funding through the Office of the Governor to support MAT services in New Jersey county jails. This funding is designed to promote clinical stability and effective recovery processes for the inmate prior to release. This New Jersey initiative will provide county jails with additional resources in this ongoing epidemic.

## **B. Important Dates**

- NGO release date: **September 18, 2017**
- End of question period: **September 22, 2017**
- All questions and answers posted on the NJDOC Web site: **September 25, 2017**
- Proposal closing date: **October 17, 2017**
- Notification submitted to the Office of Community Affairs of subgrant award: **October 30, 2017**

## **C. Eligible Organizations**

All New Jersey county jails are eligible. Jails currently administering MAT services or developing MAT programs will be considered for funding. Multiple subgrants will be funded under this program for an award amount no greater than \$200,000 per applicant. Final amount determination will be based upon selection criteria.

## **D. Scope of Work**

The NJDOC is seeking proposals specifying how county jails will use funds to support Medication Assisted Treatment. The funds must be used for the treatment of opiate addiction via: buprenorphine (Suboxone<sup>tm</sup>, **ZUBSOLV®**), implantable buprenorphine (Probuphine<sup>tm</sup>), extended-release naltrexone (Vivitrol<sup>tm</sup>), and oral naltrexone. The MAT will need to meet required standards to receive funding from the NJDOC.

Proposals are limited exclusively to the use of FDA-approved medications for the treatment of opiate substance-use disorder. Proposals **should not** be directed towards:

- Behavioral modification type treatments
- Salaries or Fringe Benefits
- Staff training
- Inmate education, except as is required for correct use of medication
- Urine testing for drugs of abuse

- Custody monitoring or surveillance
- Equipment
- Other services unrelated to MAT

Proposals can be for the use of any of the FDA-approved treatments for opiate addiction during any portion of an inmate’s incarceration or as a release medication. Examples might be for the continuation of buprenorphine for an inmate arriving on buprenorphine or the Administering of a dose of Vivitrol<sup>™</sup> prior to an inmate’s release.

The following information must be included in your proposal:

- Program design and ability to administer MAT including types of treatment
  - No more than 20% of the budget can be used for Narcan
- Average daily population for Calendar Year of 2016
- Demonstrate the need for development of or continuation of MAT services
- Current or projected MAT costs based upon fiscal year
- Identify qualified medical staff managing MAT services.

Proposals should address the county’s approach to MAT services and its unique programming need.

## **E. Availability of Funds**

Funds will be made available after review and approval of proposals. Multiple awards are available based upon selection criteria. Only one award will be given per applicant.

Minimum award available: \$50,000

Maximim award available: \$200,000

Applicants will need to provide a budget and budget narrative specifying MAT program requested award amount.

## **F. Application Format**

The applications shall be double-spaced, using a standard 12-point font (Times New Roman is preferred) with not less than 1-inch margins, and should not exceed 15 pages. Pages should be numbered “1 of 15,” “2 of 15,” etc.

The application shall describe the general approach to accomplishing the tasks outlined in the scope of work. Applications shall be formatted in the following four sections in the order

given:

## 1) Applicant Organization

- State the address of the agency as well as the geographic area(s) served by the agency.
- Describe the mission of the agency and a brief description of its history, including the date of incorporation.
- Indicate the agency's Data Universal Numbering System (D-U-N-S) number.
- Include a description of the organization's governance structure and its administrative, management and organizational capacity to enter into a subgrant with the NJDOC. Indicate the total number of employees.
- Describe the organization's ability to provide the services.
- Include information on current programs managed by the organization, including any contracts with State of New Jersey government agencies.
- Describe the populations currently served by the agency.

### **Subcontracting:**

- If the applicant proposes to subcontract a portion of the project, the subgrant agency shall be named and the nature of the subcontract shall be provided.
  - Note that the NJDOC will require submission of a copy of a conflict of interest policy, which must be substantially similar to that which is required pursuant to section 501(c) (3) of the Internal Revenue Code and available from the IRS as Appendix A to the instructions for Form 1023 at <http://www.irs.gov/instructions/i1023/ar03.html> for review and approval, within 30 days of subgrant award.
  - The subgrant agency must demonstrate compliance with the conflict of interest policy for all decisions made by the subgrant agency regarding the decision to subcontract and the selection of the subcontractor.

## 2) Program Approach

- Describe the planned organizational structure of the program, including the management

of the program and plan for supervision of staff.

- Include a table of organization.
- Indicate the subcontract agency or entity’s role in the provision of services if a portion of the program will be subcontracted. The coordination of services and collaboration between the applicant and the proposed subcontractor should be clearly described.
- Discuss the criteria for transitioning participants upon successful program completion.
- Include any anticipated difficulties with the tasks as described by this NGO.

### **3) Reporting**

In order to ensure accurate reporting of performance measures, the subgrant agency shall be required to submit a report to the NJDOC. The application should describe the proposed plan for collecting, maintaining and reporting the following information:

- One programmatic narrative report- explaining use of funds and population served.
- All fiscal reporting related to MAT expenditures

### **4) Budget and Budget Narrative**

The project budget must include all anticipated expenditures towards the qualified MAT items.

## **G. Selection Criteria**

Selection criteria will be based upon the following and in this order of importance:

- Program service design .....35%
- Demonstration of Need.....25%
- Jail Inmate Census.....15%
- County rate of opioid abuse.....15%
- Current or projected monthly MAT expenditures...10%

## **H. Audit Requirements**

The audit of the subgrant agency must be in accordance with the applicable regulations (and their subsequent revisions) as follows:

- 1) Federal OMB Circular A-133 Revised, Audits of States, Local Governments and Non-profit Organizations.
- 2) U.S. Government Accountability Office, Government Auditing Standards.

At any time during the subgrant term, the subgrant agency's overall operations, its compliance with specific subgrant provisions, and the operations of any subcontractors engaged by the subgrant agency may be subject to audit by the NJDOC.

Whether or not such audits are conducted during the subgrant term, a final financial and compliance audit of subgrant operations, including the relevant operations of any subcontractors, may be conducted after subgrant termination or expiration. A subgrant agency is subject to audit up to five years after termination or expiration of a subgrant. If any audit has been started but not completed or resolved before the end of the five-year period, a subgrant agency continues to be subject to audit until it is completed and resolved.

The subgrant agency shall agree to assure timely and appropriate resolution of audit findings and recommendations.

## **I. Subgrant Award and Term**

The subgrant shall be awarded with reasonable promptness by written notice to that responsible applicant whose proposal meets the aforementioned specifications and will be most advantageous to the State, price and other factors considered. NJDOC staff may request a site visit to the applicant agency prior to awarding the subgrant.

## **J. Instructions for Submitting Questions**

Questions regarding this NGO cannot be accepted via telephone. Questions may be e-mailed prior to the end of the question period, to:

[grants@doc.nj.gov](mailto:grants@doc.nj.gov)

All questions and answers will be posted on the NJDOC Web site.

## **K. Mandatory Documents**

The mandatory documents that must be submitted in response to the NGO include the following:

- 1) Medication Assisted Treatment for Substance Use Disorder in the NJ County Jails – Title Page (Appendix)
- 2) Proposal
  - a) Applicant organization
  - b) Program approach
  - c) Reporting
  - d) Budget and budget narrative

## **L. Instructions for Submitting Applications and Submission Deadline**

The NGO will be posted on NJDOC's Web site at <http://www.state.nj.us/corrections/pages/Grants.html>.

The responsibility for a timely submission rests with the applicant. NJDOC must receive one original and four copies of the completed application with all attachments no later than **4:00 p.m. on Tuesday, October 17, 2017** without exception. NJDOC will not accept and cannot evaluate for funding consideration an application received after this deadline.

One original and four copies of the application must be mailed or delivered to:

New Jersey Department of Corrections  
Central Office Headquarters  
Angela Mosley-Ross, Grants Manager  
Cubberly Building, Room 106  
Whittlesey Road  
P.O. Box 863  
Trenton, NJ 08625-0863

Postmarks are not acceptable evidence of timely submission of the application; receipt by the due date and time is required. Applicants are strongly encouraged to hand-deliver the application to the address above, send the application by Certified Mail, Return Receipt Requested, or arrange for delivery by an overnight delivery service, so as to ensure timely delivery and receipt of the application.

## **M. Panel Review and Award Process**

The NJDOC will conduct an internal review of each grant application. A review panel will evaluate the applications in accordance with the selection criteria. The successful applicants will be notified of subgrant award on or around Monday, October 30, 2017.

## **Works Cited**

Fox, A., Maradiaga, J., Weiss, L., Sanchez, J., Starrels, J., & Cunningham, C. (2015). Release from Incarceration, Relapse from Opioid Use, and the Potential for Buprenorphine Maintenance Treatment: a Qualitative Study,of the Perceptions of Former Inmates with Opioid Use Disorder. *Addiction Science and Criminal Practice, 10* (2). DOI 10.1186/s13722-014-0023-0

**Notice of Grant Opportunity**

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**Appendix**

**NEW JERSEY DEPARTMENT OF CORRECTIONS**

**Medication Assisted Treatment for Substance Use Disorder in the New Jersey County Jails - Title Page**

**SECTION I:**

TITLE OF NGO: Medication Assisted Treatment for Substance Use Disorder in the New Jersey County Jails  
DIVISION: Office of Policy and Planning  
OFFICE: Grants Management Unit

**SECTION II:**

CONTACT NAME:

APPLICANT AGENCY:

ADDRESS:

CITY: STATE: ZIP:

PREVIOUS FUNDING: Agency received funding from the NJ Department of Corrections within the last two years of submission of this application.

YES  NO

PROJECT DIRECTOR (Please print or type name):

TELEPHONE NUMBER: FAX NUMBER:  
E-MAIL:

BUSINESS MANAGER: PHONE NUMBER:  
E-MAIL:

TOTAL AMOUNT OF FUNDS REQUESTED: \$ \_\_\_\_\_

APPLICATION CERTIFICATION: *To the best of my knowledge and belief, the information contained in the application is true and correct. The document has been duly authorized by the governing body of this agency, and we will comply with the attached assurances if funding is awarded.*

\_\_\_\_\_  
SIGNATURE OF CHIEF EXECUTIVE OFFICER/ TITLE DATE  
AUTHORIZING OFFICIAL

\_\_\_\_\_  
(Please print or type name)

**\*FAILURE TO INCLUDE A REQUIRED APPLICATION COMPONENT CONSTITUTES A VIOLATION AND WILL RESULT IN THE APPLICATION BEING ELIMINATED FROM CONSIDERATION.**

**SECTION III:**

**SEND OR DELIVER PROPOSALS TO:**

NEW JERSEY DEPARTMENT OF CORRECTIONS  
WHITTLESEY ROAD  
ATTN: ANGELA MOSLEY-ROSS, GRANTS MANAGER  
P.O. BOX 863  
TRENTON, NJ 08625-0863

**APPLICATIONS MUST BE RECEIVED BY:**

4:00 pm on October 17, 2017  
(Updated)

**NO FACSIMILE SUBMISSIONS WILL BE ACCEPTED.**