

## INDOOR VISIT NOTIFICATION

Please see the revised guidelines to be adhered to for all NJDOC facilities' Indoor Visitation Programs commencing **Saturday, July 24, 2021**:

1. All visitations shall be no more than **1 hour** in duration and are offered six (6) days per week.
2. All visitations shall be by **appointment only**. All appointments shall be coordinated through the facilities Administration via a designated telephone number, staff member and backup. All inmates shall be advised of the designated number via JPay, Tier Representative Meetings and posting on inmate bulletin boards.
3. Visit time slots will be allocated on a first come first serve basis.

However, records will be maintained of all visit appointments to ensure a fair and equitable allocation of time slots to all inmates. **Visit appointments must be scheduled advance with limitations on the number of total visitors dependent upon each facilities' capacity, and the need to maintain social distancing protocols.**

4. All visitations shall be limited to two (2) adult visitors and two (2) children/youth.
5. Facility staff will obtain a signed consent form from **each** individual visitor at the time of the visit indicating that they are aware of the risk of exposure to COVID-19 during the visit, and that they will strictly comply with the facility policies during visitation. They will also be required to comply that if they test positive for COVID-19, or exhibit symptoms of COVID-19 **within 14 days** of the visit they will notify the facility immediately. (*see attached*)
6. Facility staff shall verify each visitors' contact number during the visit screening in the event inclement weather causes visits to be cancelled and the facility would need to contact them after the visit or prior to.

**Social distancing:** All visitation programs must allow for social distancing. If facilities are not able to maintain the CDC recommended physical distance, appropriate barriers shall be put into place.

**Face coverings:** All visitors are required to wear face coverings (*a DOC provided surgical mask or fabric mask*) at all times during visits, unless doing so would inhibit the individual's health.

**NOTE - Masks should not be placed on:**

- Babies/Children younger than 2 years of age
- Anyone who has trouble breathing or is unconscious
- Anyone who is incapacitated or otherwise unable to remove the cover without help.

If a visitor claims to have a medical condition that prevents them from wearing a mask, they **will** still be permitted to visit. These visitors are **not** required to present medical documentation.

- **Seating is to be adjusted to create a minimum distance of 6 feet**
- **They should be seated in an area that is not in close proximity to other visitors, and on the perimeter of the designated visit area.**

**Cleaning/disinfecting:** Procedures have been implemented by each facility to ensure the cleaning and disinfecting of all hard surfaces before and after each visit session. Increased hand washing measures and sanitizing products will be made available to all visitors.

**Initial Screen at entry points:** Temperatures are to be taken on **all visitors** entering any state correctional facility indoor visit area. All individuals that have a fever of **100.4° or above**, or show other signs of COVID-19 illness are **not permitted** inside the facility.

Visitors are to be screened for signs of COVID-19 illness prior to being permitted entry, via a questionnaire. (*see attached*)

**Symptoms related to COVID-19 include:**

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue • Muscle or body aches • Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

**Transports:** Should a visitation program involve transport of visitors to a specific location, social distancing on the transport vehicle will be adhered to. The CDC guideline recommendations for seating is “*one per row, skipping a row between when possible*” shall be followed. All transport vehicles will be cleaned and sanitized after each use.

**Inmates that require Isolation/Quarantine shall be ineligible for visitation until medically cleared.**